

**IDAHO BOARD OF EXAMINERS OF RESIDENTIAL CARE FACILITY  
ADMINISTRATORS**

**Bureau of Occupational Licenses  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063**

**AGENDA**

**7/18/2019**

**Board Members**

HEIDI BROUGH NYE - CHAIR  
KRISTEN E HYDE  
NATALIE M NATHAN  
ANN F WHEELER  
LINDA L SIMON

**Staff**

KELLEY PACKER, Bureau Chief  
NICHOLAS KREMA, General Counsel  
ROB McQUADE, Legal Counsel  
DAWN HALL, Deputy Bureau Chief  
JULIE EAVENSON, Licensing Group Manager  
LORI PEEL, Investigative Unit Manager  
BETSY DUNCAN, Board Specialist  
ERIC NELSON, Board Prosecutor

**10:00 AM MDT Roll Call**

**Approval of Minutes [4/11/2019](#), [5/8/2019](#) [Action Item]**

**Bureau Staff Reports:**

- 1. Consent Order [Action Item]**
- 2. [Financial Report](#)**
- 3. [Board Contract](#) [Action Item]**
- 4. [Investigative Report](#)**
- 5. Findings of Fact, Conclusions of Law And Final Order [Action Item]**
- 6. Board Meeting Procedures Training**

**Old Business**

- 1. To Do List [Action Item]**

**New Business**

- 1. Set Next Meeting Date [Action Item]**
- 2. Public Comment [Action Item]**
- 3. Conference Updates and Attendance [Action Item]**
- 4. National Association of Long Term Care Administrator Boards Contract [Action Item]**
- 5. Correspondence [Action Item]**
- 6. Continuing Education Course Application Review [Action Item]**
- 7. Application, CE Audit, and CE for Reinstatement Review [Action Item]**
- 8. Sign Minutes, Vouchers, and Honorariums**

**Approximate Adjournment [12:00 PM MDT](#)**

**Note: Executive Session to be held as may be appropriate. Times are approximate. The order in which items appear on the agenda is subject to change without further notice.**

For more information contact [BETSY DUNCAN](#) - (208) 334-3233 or [rca@ibol.idaho.gov](mailto:rca@ibol.idaho.gov)